

Ponderosa Auto-Pay Enrollment

1. Read Terms and Conditions
2. Print File From Your Browser
3. Complete Form
4. Include a Voided Check
5. Return to Ponderosa

Terms and Conditions

The regular monthly deduction from the designated account at your financial institution ("Bank") and any other Auto-Pay deduction will include all charges billed on your Ponderosa statement including but not limited to Basic Service, Optional Calling Features, Internet Service, Cablevision Service, Ponderosa Long Distance toll charges, and other services you may add in the future, plus any applicable taxes, fees and surcharges. If there are insufficient funds in the account to cover the deduction, you will still be obligated to pay and will also be assessed a payment-declined (returned check) charge of \$7.50. In this event, the Auto-Pay service may be suspended, and you will be responsible for making your payment to our Business Office in O'Neals on or before the final date to pay, in order to avoid a possible interruption of telephone service. Please refer to the reverse side of the first page of your monthly billing statement for further terms regarding Rendering and Payment of Bills.

Ponderosa is not liable for any losses incurred by reason of any failure in the automated deduction process. You agree to maintain sufficient available funds in the account on the business day of and just prior to each Deduction Date to cover the amount of the deduction. You are responsible for any fees that may be imposed by the Bank. If your account is not current at any time, or after up to (3) consecutive unsuccessful attempts to process a deduction or (6) such attempts in any 12 month period, Ponderosa may suspend the Auto-Pay deduction service from your bank account, and you will be responsible for making payments directly. You may terminate your authorization for Auto-Pay deductions by notifying Ponderosa. Ponderosa will send reasonable notice if it suspends or terminates the Auto-Pay service. Following the effective date of any suspension or termination of Auto-Pay service by you or Ponderosa, you will be responsible for making your payments directly and in a timely manner. These terms and conditions are subject to change from time to time by Ponderosa upon reasonable notice to you. **By signing and returning the Enrollment Form, you agree to these Terms and Conditions and the other provisions of the Enrollment Form.**

PLEASE BE SURE TO CONTINUE TO PAY YOUR PONDEROSA BILL DIRECTLY until you receive a billing statement that includes a special message informing you that your account has been set up to be paid automatically by the Auto-Pay service. The regular monthly automatic payment will be deducted on the 10th business day of each month.

If you accept these terms, proceed to print the enrollment form.



Ponderosa Auto-Pay Enrollment Form

This service is optional and free of charge. I authorize PONDEROSA and the financial institution named below to deduct the amount of my monthly telephone bill from my bank account. I understand my automatic payment will be deducted on the 10th business day of each month. I understand that both PONDEROSA and my financial institution reserve the right to terminate this authorization and my participation therein. If I choose to terminate this authorization, I will immediately notify PONDEROSA. By signing this enrollment form, I confirm that I have reviewed and accepted the Terms and Conditions of the Ponderosa Auto-Pay service.

Complete the information below: **PLEASE PRINT**

Name: _____
As it appears on your telephone bill

Address: _____

City/State/Zip: _____

Account Number to be Paid: () _____

Account Number to be Paid: () _____

Signature Required*: _____

*Must be an authorized signor for the account(s) identified above and match the name on the voided check.

Date: _____ Daytime Contact Number: _____

Please select which account you would like to have drafted by Ponderosa Auto-Pay:

Checking Account Number**: _____

**Please include a voided check with this form.

Savings Account Number***: _____

***Contact your banking institution to obtain the Transit/Routing Number

Name of Financial Institution: _____

PLEASE BE SURE TO PAY YOUR CURRENT PONDEROSA BILL. Upon approval, the Ponderosa Auto-Pay service will begin after your next billing cycle. Once in effect, your statement will include a special message informing you that your account has been set up to be paid automatically.

You may use your billing return envelope and return this form with your payment, or mail to the address below.

